

Services & Pricing Guide

—Policy Comply, LLC—

I. Overview

Most small organizations face increasing cybersecurity risks and insurance requirements, yet they often lack the staffing, technical skill, or available time to create the governance documentation needed to protect their operations.

Policy Comply, LLC serves as a fractional compliance partner for small teams, providing clear policies, simple risk awareness, and practical governance guidance — without the cost or complexity of traditional consulting firms.

Our support focuses on:

- Clear, easy-to-understand risk observations
- Usable governance policies tailored to your environment
- Straightforward next steps for improving security posture
- Affordable, repeatable guidance for small organizations
- Our services emphasize documentation and practical guidance, rather than technical security testing, forensic analysis, or engineering-level security remediation.

All deliverables are created manually with expert assistance tools, customized to the information you provide, and limited to the scope described in this document. Services provided by Policy Comply, LLC are limited to documentation, policy creation, and advisory guidance as described in this document.

Important Note:

Policy Comply, LLC does not perform formal audits, regulatory assessments, penetration testing, or certification readiness services. All guidance is practical, non-certifying, and based solely on the accuracy and completeness of client-provided information.

II. Core Service Packages

A. Essential Starter Compliance Package

Best for: 1–25 employees, small cities, and nonprofits

Price: \$499 — Fixed Fee

Includes:

- Review of your Risk & Compliance Intake Form
- Basic risk observations (not a formal risk assessment or audit)
- Top 5 areas of concern identified from client-provided information
- High-level CIS best-practice guidance (non-certifying)
- 5 customized governance policies (PDF + DOCX)
- A simple, actionable 6-month improvement roadmap
- 14-day support window

Deliverables Delivered as Folder/ZIP:

- Starter Risk Report
- 5 Policies
- Recommendations Summary

Recommendations are based solely on the information provided by the client, in their intake form and documentation.

Timeline: 5–7 days after receiving intake.

B. Policy Documentation Package

Best for: organizations who already know their risks but need documentation

Price: \$899 — Fixed Fee

Includes:

- Review of existing policies
- Creation of 8–12 new governance policies
- Updating & aligning old policies

Deliverables:

- Policy Folder (PDF + DOCX)
- Summary of required future updates

Timeline: 7–10 days.

III. Add-On Services

A. Annual Compliance Refresh (Lightweight)

Price: \$299 / year

Includes:

- Update policies as needed
- Adjustment of existing roadmap
- Annual check-in meeting
- Great for insurance renewals

B. Quarterly Policy & Security Maintenance

Price: \$99 / month OR \$250 quarterly

Includes:

- Quarterly policy updates
- Mini-policy gap assessment
- Quarterly vendor review checklist
- 1 scheduled call per quarter

C. Additional Policies (Customization)

Price: \$99 per policy

D. Lightweight IT Governance Practices Overview (Add-On)

Price: \$299

Includes evaluation of:

- Account lifecycle practices
- Privileged access
- Backup practices
- Patch management processes
- Device management and inventory

IV. Fractional Compliance Partner — Advisory Retainer Option

Extend Your Team Without Hiring Full-Time

Most small organizations cannot afford a full-time compliance officer — but they still need clear policies, governance, and someone who thinks about security on their behalf.

Price: \$199 / month

The Retainer provides:

- Unlimited policy updates
- Monthly advisory call
- Ongoing governance guidance
- Answers to vendor or insurance security questionnaires
- Priority delivery on new documents
- Annual refresh included

Why this works for small teams:

- You get compliance support at ~10% of the cost of hiring staff
- No long-term employment obligations
- No HR or benefits overhead
- Professional, consistent documentation year-round

V. Payment Terms

Payment Model:

- 50% deposit to begin
- 50% due upon delivery

Accepted Methods:

- Stripe Payment Link (credit card)

Discounts:

- 10% off for nonprofits
- 15% off for returning clients
- Custom pricing for small cities (<10,000 population)

Legal & Advisory Boundaries:

Policy Comply, LLC does not provide legal advice, cybersecurity engineering, incident investigation, formal audits, regulatory assessments, penetration testing, or certification readiness services.

All services are advisory in nature and do not constitute legal, regulatory, cybersecurity, or audit certification of any kind.

All guidance is practical, non-certifying, and based solely on the accuracy and completeness of information provided by the client. Deliverables may vary in depth, based on the completeness of information the client provides.

VI. Service Summary Table

Package	Price	Policies	Risk Report	Roadmap	CIS Guidance	Timeline
Essential Starter	\$499	5	Basic	6-month	Light	5-7 days
Policy-Only	\$899	8-12	No	No	N/A	7-10 days
Annual Refresh	\$299	Updates	Light	Update	N/A	Annual
Monthly Retainer	\$199/mo	Unlimited	Ongoing	Yes	Yes	Monthly